

CrossCulture Programme

Frequently Asked Questions (FAQ)

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1. Which countries take part in the CrossCulture Programme (CCP)?

Algeria	Guatemala	Myanmar
Armenia	Haiti	Nepal
Azerbaijan	India	Oman
Bahrain	Indonesia	Pakistan
Bangladesh	Iraq	Palestinian Territories
Belarus	Iran	Qatar
Bolivia	Jordan	Republic of Moldova
Brazil	Kazakhstan	Russia
Bhutan	Kuwait	Saudi Arabia
Chile	Kyrgyzstan	Sri Lanka
Colombia	Lebanon	Sudan
Cuba	Libya	Tajikistan
Egypt	Malaysia	Tunisia
Georgia	Mexico	Ukraine
Germany	Morocco	United Arab Emirates
	Mauritania	Uzbekistan

2. Who is eligible to apply for CCP?

- The applicant must be between the ages of 23 and 45 at the time of the application.
- The applicant has good written and spoken English skills.
- The applicant has at least two years of proven professional experience or volunteer work in a civil society organisation in the country of origin.
- The applicant is in good health for a longer stay abroad.

Desirable:

- The applicant has been and is socially engaged for the long-term.
- The applicant can prove full-time experience in his or her field of work.
- A collaboration with an organisation in the target country is in progress or planned.
- The applicant possesses other language skills, particularly, German language skills.

3. Can I travel to Germany within my fellowship?

Due to the Covid-19 pandemic and ongoing travel restrictions, we are currently offering **remote fellowships only**.

4. What does the remote fellowship programme offer?

Remote fellowships provide digital exchange, collaboration measures and specialist trainings. Here in particular:

- Digital exchange, collaboration and workshops with CCP fellowship holders, NGOs and alumni from the CCP countries

- Online specialist trainings considering the fellows' individual and professional aims
- Technical and financial support to enable the participation in digital measures.

5. How long is the duration of the CCP remote fellowship?

CrossCulture Programme will be offered as a part-time fellowship for the period from June until November 2021.

6. How do I apply?

Applications for CCP are to be submitted **online via our application portal**.

The following mandatory documents have to be uploaded:

- Curriculum vitae in English with details about education/training, work experience, volunteering and other skills.
- Letter of motivation using the template, which is available on the ifa-homepage and on the application platform.
- Letter of recommendation from the applicant's home organisation/workplace in the applicant's country of origin, for example from a supervisor, using the template, which is available on the ifa-homepage and on the application platform.
- Photo is optional.

Please pay attention to the technical requirements (e.g. size of documents) and make sure that you have all the necessary documents available when starting the application process, as partial applications cannot be saved. Only fully completed applications will be eligible. Do not send your application via e-mail to ifa as those applications will not be considered!

7. Who should write my letter of recommendation?

The recommendation letter gives us the opportunity to assess applicants from an outside perspective and also get an idea of the potential benefits for your home organisation. Therefore, your immediate supervisor from your home organisation should formulate the recommendation letter for you.

In exceptional cases, e.g. if you are the head/founder of your organisation, we recommend to identify a competent external source for your recommendation – a previous supervisor, a member of your board of directors, a partner organisation or any other individual who can evaluate your work.

8. How should I sign the motivation and recommendation letter?

The letter of motivation must either be signed electronically or by hand. In order to sign the letter electronically we would ask you to type in your name in the respective text box. Alternatively, you can print out the form, sign the motivation letter by hand and submit a copy via the online application portal. Both types of signature will be accepted by ifa.

The letter of recommendation must be signed by the reference person and stamped by the respective organisation. We also accept recommendation letters without stamps in exceptional cases. In case the

recommendation letter is not stamped, we reserve the right to check and verify the contact details of the reference person.

9. What happens after I have submitted the application?

Applicants receive an e-mail that acknowledges the receipt of the application.

Applications will be reviewed by selection committees composed of ifa and the German Embassy/consulate in the respective country. Grants are awarded according to a competitive selection process. Selected applicants will be informed by ifa in due course.

Candidates rejected on formal grounds or with respect to the eligibility criteria are notified via e-mail as soon as the decision has been made. Please note that ifa does not make known the reason(s) why an application is rejected. Your understanding is much appreciated.

10. Is there a waiting list?

Yes. Due to limited space availability and competition, a limited number of candidates are placed on the waiting list. The waiting list status will be announced via e-mail and is no guarantee for future acceptance, as it depends on the given circumstances whether a person actually advances from the list.

11. Will I be interviewed during the application process?

In most cases, interviews are conducted with the shortlisted candidates. In some cases these interviews take place (digitally) in the German embassies on site. In addition, interviews with potential host organisations may become necessary. In any case, candidates will be informed about the procedure in good time.

12. What happens after being selected for CCP?

According to the profile and qualifications of the candidate, the CCP team identifies a suitable host organisation in Germany. Your professional contacts to potential host organisations might be helpful in this process and should be mentioned in the application documents or after acceptance.

After approval by the host organisation, the candidate will receive a funding agreement outlining the conditions of the grant. The agreement has to be signed between the candidate and ifa.

13. Will I receive financial support during my fellowship?

The programme provides financial support for the fellowship recipients in form of a monthly allowance which will cover the period of the part-time fellowship.

Further Questions

If you have further questions, please contact us by e-mail: [crossculture\(at\)ifa.de](mailto:crossculture(at)ifa.de)